

## Title I School Leader To Do List SY19-20

ACTIVITY/TOPIC	DESCRIPTION	DEADLINE
<b>Parent School Compact, Annual Parent meeting agenda and sign-in sheets must be submitted to ESSA Title Programs <a href="mailto:FederalProgramsCompliance@dpsk12.org">FederalProgramsCompliance@dpsk12.org</a>, by November 29, 2019.</b>		
School Parent Compact	<ul style="list-style-type: none"> <li>• Agreement between parent and school to raise academic achievement of students.</li> <li>• Schools must update and share the compact with parents on a yearly basis.</li> <li>• Sample Parent Compacts are available on <a href="#">The Commons</a>.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>November 29, 2019</b>- submit a copy of the compact.</li> </ul>
Annual Parent Meeting	<ul style="list-style-type: none"> <li>• PowerPoint presentation in multiple languages, and sign-in sheet are available on <a href="#">The Commons</a>.</li> <li>• Some slides require customization with school specific information.</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting held within First Trimester.</li> <li>• <b>November 29, 2019</b>-Submit the agenda (TI as an agenda item) and sign-in sheet.</li> </ul>
<b>Title I UIP Schoolwide Program Requirements:</b>		
Unified Improvement Plan (UIP)	Revisions of: <ul style="list-style-type: none"> <li>• Major Improvement Strategies</li> <li>• Action Plans</li> <li>• Add and/or revise Budget Resources annually and match to the budget</li> <li>• A TI schoolwide program is a comprehensive reform strategy designed to upgrade the entire educational program to improve the achievement of the lowest-achieving students.</li> </ul>	<ul style="list-style-type: none"> <li>• June 2019 UIP due for current year.</li> <li>• Revise budget to match.</li> <li>• Add TI schoolwide program requirements to UIP, <a href="#">UIP TI Plan Components</a> provides information about TI schoolwide program requirements.</li> </ul>
Parent Engagement Plan	Title I funds are given to schools on top of their Title I allocation to directly work with parents. The plan will be part of the UIP and aligned to the budget.	If not already included in your UIP June submission, please add during Fall UIP revisions.
<b>Have questions, need additional assistance please contact the ESSA Title Programs team:</b>		
<b>Lilian Pacheco</b> ESSA Title Program Manager <a href="mailto:Lilian_pacheco@dpsk12.org">Lilian_pacheco@dpsk12.org</a> 720-423-1931		<b>Veronica Bradsby</b> ESSA Title Programs Director <a href="mailto:veronica_bradsby@dpsk12.org">veronica_bradsby@dpsk12.org</a> 720-423-1830